

**Park Lane School
Macclesfield
2023/2024**



Head Teacher Report to Governors.

June 2024

HEAD TEACHER'S REPORT TO GOVERNORS

June 2024

STAFFING AND PUPILS

Pupils.

There are currently 129 pupils on roll.

There are 5 pupils who will be leaving Park Lane School at the end of this academic year as they complete their education at school.

ENGAGEMENT WITH PARENTS, STAFF AND PARTNERS.

School Staffing.

Congratulations to Emma Shaw who has been appointed to the role of Head Teacher as of September 2024. Emma was appointed after a rigorous process by Governors who were supported by Gill Robinson OBE. Gill is our School Improvement Partner.

Welcome back to Annie Coates who has returned from maternity leave.

Nicky Neild left in May to pursue other opportunities.

Liz Jefferies is leaving in July. Liz has been teaching in Park Lane for 1 year and is now moving on.

Congratulations to Letitia Burns and Emma Lewis who will successfully complete their 2 year ECT programme. They have both done exceptionally well and fully deserve their status as fully qualified teachers.

Congratulations to Joanne Deakin and Katie Bridgman who have successfully completed their ELSA training.

Parents.

The final annual review was held on the 13th of June 2024. Firstly thank you to Kathryn who has organised the schedule and collated all the reports for all pupils. The review schedule has run smoothly and the majority of reviews have taken place a planned. Participation from parents has been 100% and feedback has been extremely positive.

FOPLSS are organising a summer BBQ and Fair on the 28th June 2024. 5.30pm.

Thank you to Emma Shaw and the FOPLSS committee who have applied successfully for a new minibus. The financial contribution for this minibus will come from the fundraising done

by FOPLSS. A big thank you to all those parents who have supported FOPLSS by serving on the committee and by attending the events.

Extra-Curricular Activities.

Our offer of extra-curricular activities has extended so that we have a club for pupils every lunchtime:

Monday: Sing and Sign (Led by SALT)

Tuesday: Choir. (Led by Nichola Mott)

Wednesday-Multi sports. (Macclesfield Town Football Club organised by Oliver Naylor)

Thursday-ICT club.(Led by Gareth French)

Friday-Primary Multi Sports Club (Macclesfield Town Football Club)

In addition we have the Breakfast Club which has regular attenders and the after school film club for older pupils which runs weekly. The school has increased this offer to weekly by widening the offer to pupils and their families.

The school is now registered to offer the Duke of Edinburgh Award. This is the first time the school has offered this to our students and thanks goes to Oliver Naylor for leading this. This will be open to pupils in Year 9 and above. See more below.

Student Placements & University Links

This term student placements are underway; the students are from local high schools undertaking their work experience weeks.

University student placements have slowed significantly this year, we presume this is due to dwindling numbers of people taking up the teaching profession, especially the SEND route.

Quality of Education.

Curriculum and Assessment

Assessment

Pupil progress meetings were completed last term and end of year assessments are now underway. Pupil progress meetings focus on all pupils based on information the teacher has on pupil's progress since the last review. A discussion is focused on what has worked well and what needs to be changed to support pupils learning and progress. The meeting is recorded, and next steps are agreed (including interventions, staff training, continuing interventions etc.) to support pupils learning and progress.

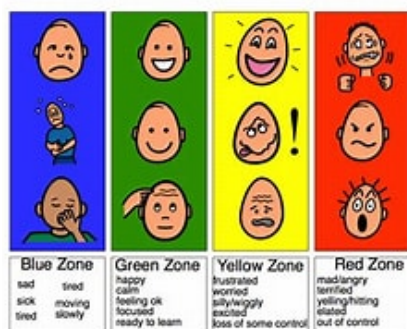
We are continually monitoring how Evidence for Learning (EfL) is being used, giving support in the form of training to all staff, and looking at next steps in our assessment journey. We have a concise action plan in place that details our journey so far and the vision going forward. Our MDT have started to embrace EfL and are using this to record observations of students.

End of year assessment analysis will take place and be reported in the Autumn term to governors. End of year Annual Review targets are being finalised.

Curriculum

Zones of regulation have been incorporated into the Individuality Schemes of Work. The program teaches children to manage their feelings and mental health through effective social emotional learning. It sorts emotions into four coloured zones and provides tools and strategies to enable self-regulation.

The Zones of Regulation



Subject leadership roles have been reviewed due to new teachers starting at Park Lane. See subject leadership below. Our three ECTs do not lead a subject, however they are joining the Values groups to gain a deeper understanding of the curriculum and an insight into how Schemes of Work are planned and evaluated. This is preparing them to take on their own subject area next academic year.

Teacher	Subject Leadership
Beth Atherton	Community-Careers/PFA- Community Inclusion & Employment
Laura Rashleigh	English
Kieran Cook	Individuality-Careers/PFA- Independent Living & Health
Jackie French	Maths
Nichola Mott	Creativity-Music
Claire Noonan	Behaviour
Oliver Naylor	Individuality-PE
Emma Shaw	Creativity-Art
Emma Shaw	Individuality-Languages
Simon Thomson	Challenge-Science
Katy Wadsworth	Individuality-PSHE
Laura Gavin	Community-RE

Tiina Wu	Challenge-D&T
Lauren Perry	Community-Humanities
Annie Coates	Challenge-ICT
Letitia Burns	Creativity
Emma Lewis	Individuality
Elizabeth Jeffries	Community



Insights Rollout Project Plan

Objective

The objective of the project is to enable teachers and SLT/Governors to be able to view meaningful data on the status of learner progress via the Insights reporting function of the existing Evidence for Learning application.

Definitions

system:

The EFL application. Including system and learner data, system configuration & reporting functionality.

process:

The process that are required to:

- Add and maintain learner data to system,
- Report on data within the system,
- Review completeness and correctness of data maintained on system on an ongoing periodic basis.

system users:

Teachers, system administrators, SLT & governors.

reporting functionality:

Datasources, widgets, dashboards and there associated data and configuration.

Scope

The project will cover both system and process activities to assure that reporting enables efficient and effective tracking of learner progress by all users:

Data scope:

- Audit of existing system data to verify that it is fit-for-purpose to report on the progress and achievements of all learners within PLS. The system data will support reporting from a granular level (individual students) to reporting across the whole school,
- Add and modify system data to meet PLS reporting requirements,
- Undertaking data-cleansing of system data.

Configuration scope:

- Identification of reporting needs of all system users,
- Configuration of reporting functionality (datasource, widgets & dashboards) to enable all system user reporting requirements.

Process scope:

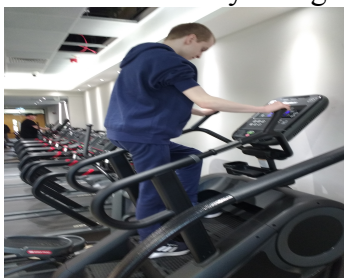
- Identification and documentation of processes to enable required reporting by system users,
- Identification and documentation of processes to enable the periodic audit and maintenance of the data and configuration of the system.

Preparing for Adulthood

There are 4 outcomes for Preparation for Adulthood. These are some ways they are addressed and developed through the 6th Form curriculum.

Healthy Lifestyles.

Some of our 6th form pupils have been using the Lifestyle Gym on the campus to engage in fitness and healthy living activities which they can continue to follow up outside of school.



Positive Relationships.



These are some pupils from Bollin class going into Barnaby class at lunchtime to spend time with their peers and to socialise with them.



Silk class pupils playing together and sharing a toy.

Independent Living.



6th Form pupils are using their road safety skills to go shopping. They regularly go down to the shop on Park lane to buy a snack.



Using a self scanner independently in a supermarket. 6th Form



Using communication and money skills in a supermarket-Key Stage 4

Employment.



Work experience in the school office. This pupil also goes to Macclesfield Library. The school currently has 4 community work placements and 3 placements in school.

PE and Sport Provision

- We have seen an increase in participation in our Extra curricular clubs, particularly lower school
- Based on feedback, we arranged staff CPD to help provide them with the tools to deliver personal and outstanding PE lessons
- This was the first year of a new PE curriculum for Upper school. I have had really positive and passionate feedback from both staff and pupils. We have included sports such as Volleyball, health and fitness and OAA.
- We will be designing and implementing a new PE curriculum for lower school, focussing on fundamental movement skills.
- We have accessed more sports trips, doubling last year. This included students who had not had the opportunity to represent the school before.
- Athlete event which raised £800 for the school.
- Based on feedback from staff, pupils we have purchased an outdoor learning package from Enrich Education who will be designing a bespoke package with CPD for staff.
- 6 students have completed the 3 units physical, skill and volunteering part of their Duke of Edinburgh and will be taking part in the expedition in July. We are currently enrolling more students (RB, LL, BS? to name a few)
- We have achieved so much and I am currently completing paperwork for us to achieve our Bronze School Games Award.
- We have a good working relationship with Kings, Macclesfield FC, Cheshire Cricket etc



Oliver Naylor.

Community Engagement

There has been an increase in educational and community visits this term. Alongside the regular lessons such as swimming and shopping classes are taking their learning into the community.



Bollin Class at South Park.



Swimming at Macclesfield Leisure Centre.

Places visited include:

South Park.

Sugar Brook Farm.

Lyme Park

Peak Wildlife Park.

Rudyard Lake

Congleton Park

Fourways Garden Centre.

Bollin Valley Outdoor Day.

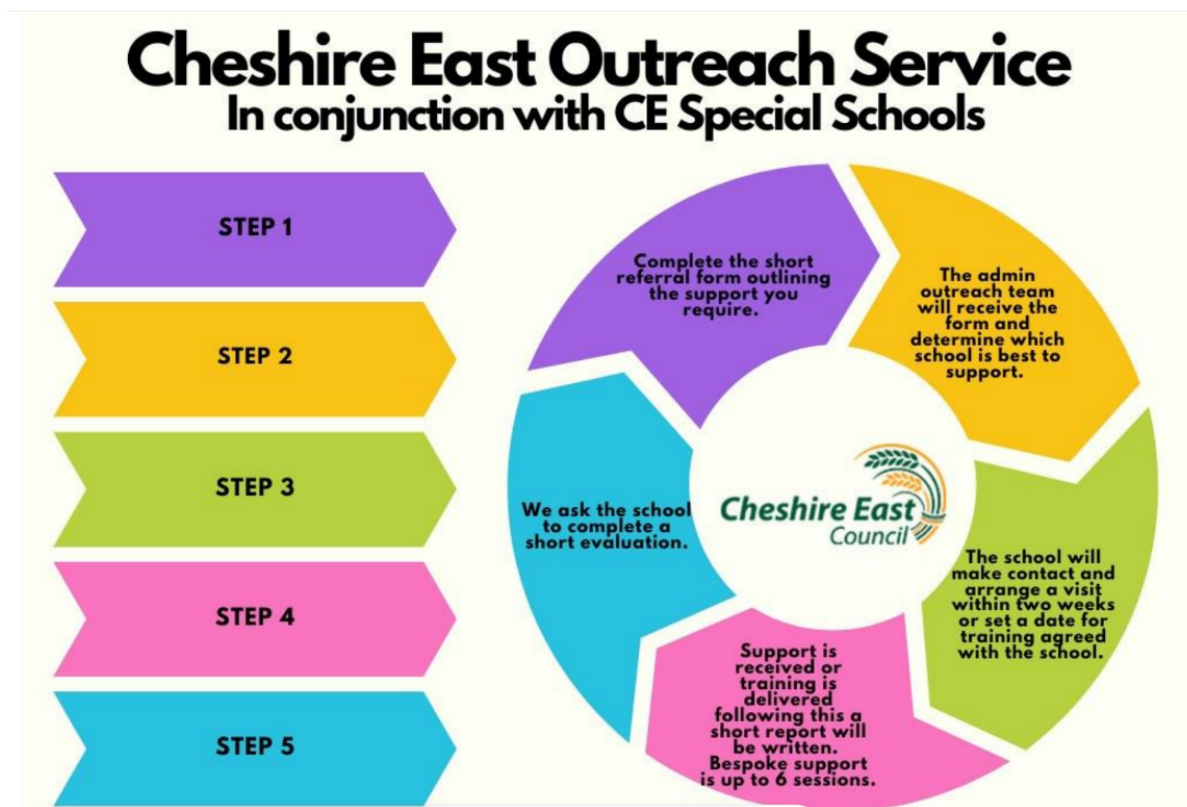


Outreach

We are working in partnership with the Local Authority and other Special Schools (Springfield, Fermain, Church Lawton, Cornerstone, Oakfield Lodge, Adelaide, Axis) to provide specialist support and advice on Special Educational Needs to Mainstream Primary and Secondary schools.

The key aims of our service include:

- To advise and support on interventions and strategies for pupils with SEN.
- Offer schools a range of training opportunities.
- Observe pupils in their setting and offer advice to support staff.
- Support and advise on behaviour strategies.
- Deliver a bespoke support package.
- Devise an initial support programme.
- Evaluate and establish next steps.
- Produce a report containing suggested strategies.
- Opportunities for staff to spend time in a special school for CPD.



93 referrals were made within the first 3 weeks of the service opening. This has further increased. We have 10 referrals open now, all within primary schools. They are going well, and we have received some very positive feedback in response to advice and guidance given.

Continuing Professional Development

Safeguarding knowledge audits were completed by all staff this term. The feedback from this was positive, and most staff said they felt confident in their knowledge of safeguarding. It did highlight an area which some staff felt they needed further information and training; this was implemented immediately. All staff have received safeguarding update training from the DDSL at the end of the spring term, along with Prevent training, and have been signposted to understanding harmful sexual behaviour training.

A successful inset day for all staff was held in June which incorporated TACPAC training, a sensory based communication program for students which we use daily in most classes. It also included Pathological Demand Avoidance (PDA) training, an Emotional Literacy Support Assistant (ELSA) information session, and a music-based teaching session. These were all delivered inhouse by our own skilled professionals. It is important to ensure that inhouse CPD is seen as important as external training.

Communication / Signalong

Communication Overview Report Spring Term 2024

Communication Assessments held this term:

Assessments held – Summer Term to date– 7

 Aaliyah Muscat Buchanan		13/06/2024 13:57	File folder
 Archie Smith		13/06/2024 13:59	File folder
 Imogen Gough		20/05/2024 15:54	File folder
 Lennox Hardcastle		20/05/2024 22:55	File folder
 Luke Bullows		16/05/2024 09:03	File folder
 Oscar Haslam		20/05/2024 22:56	File folder
 Reuben Rosser		07/06/2024 11:21	File folder

There are 4 more communication assessments already booked in for the remainder of the summer term and 1 more waiting for a parent response. Class communication meetings have also been going ahead where current communication devices and strategies are reviewed.

Trends in Communication:

Summer Term –

New Communication books – 6

New PECS book – 0

Communication passport - 1

Core vocab boards and choice boards have been replicated throughout school which will give the students more opportunity to express language in class. Some are also being now being replicated for use at home where Communication Reps think this will give support to students and provide continuity.

Progress Students are making in communication/using their devices

Summer term –

5 students from Silk class have made really good progress on Communication book trials and after their communication assessment meetings have now started to take books home with them and extent the use to include home pages.

1 Student from Hovis class has also made really good progress on his Communication book trial and after his communication assessment meeting has also started to take his book home and extent the use to include home pages. Parents also expressed an interest in Proloquo2go

in the future so the Hovis class team have started to introduce an Ipad to model this use to the student and initially this is going really well.

1 student in Barnaby class will be getting a communication passport. Class and parents are making list of gestures and vocalisations to put into a passport that will stay with the student at all times. This can then be referred to and updated. This will allow unfamiliar people to read and interpret.

Other students across school are making good progress and using AAC's if they have them to help them communicate in class with staff and peer groups, this is monitored by class communication reps and class teams. This is fed back to myself and the SaLT team in termly communication meetings. Some students have progressed so much they are now needing to use their communication books less as they are growing in confidence and vocalisations are developing.

SaLT

SaLT have been going into EYFS classes to run a group communication sessions on Mondays which have been going well. They have been focusing on reducing prompts and using core vocabulary.

School purchased 4 new Communication playground boards to add to the one that we won from the Wiglit competition which are now up in Silk, Forest, Granelli, Hovis and upper school playgrounds. This is allowing an extra mean of communication for students when outside at playtimes.

Overall school communication is running really well and Communication reps are working well in classes keeping on top of communication aids and any problems that occur.



Gareth French

Educational Residential Visits.

There is one residential visit this term. Oliver Naylor has organised an overnight residential for pupils doing the Duke of Edinburgh Award. They will go on an expedition and then camp overnight in school before completing a further expedition on the following day, This will take place on the 11th and 12th of July. The itinerary document is in the document folder. There are 5 staff who have volunteered to support our pupils with this exciting venture. Special thanks to Oliver who has really worked hard to support our pupils in doing this award.

Personal Development.

Animal Therapy

Animal therapy continues to be very successful and has a powerful effect on many students. The school now has a therapy pet. It is Marbles, a Bearded Dragon. Marbles is of great interest to

many pupils, he also has a very calming influence. Marbles lives in the DC Suite during the week and goes home with Katy Wadsworth at weekends.



Music Therapy.

Music Therapy continues to be offered twice a week to both individuals and class groups. This will continue next year.



MyHappyMind.

The school has submitted a portfolio of evidence in our application for silver accreditation.

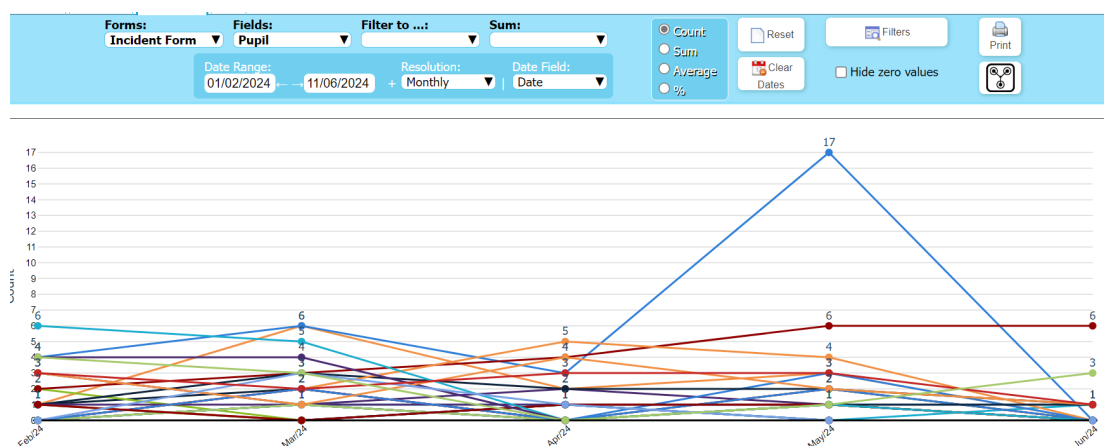
Student Council.

The Student Council have continued to be busy. They met with the Ofsted inspection team last month and spoke well.

All of the student councillors have voted to take part in a First Aid course in July. They are designing Safeguarding posters ready for the new school year.

Pearl Scott has joined the Student Council.

Behaviour and Attitudes.



- General overview of behaviour and conduct looking at IRIS data.
- Analysis shows a low number of incident forms across the board since February and all those who have had incident forms, have a PBSP which have all been reviewed by the behaviour team, updated where necessary, shared with all staff and parents. The one anomaly is from an individual who has been receiving specific behaviour work around this spike in behaviour. This has been in the form of ELSA and Zones of Regulation/MHM work which has been very successful and has resulted in the reduction of incidents.

Behaviour Policy has been updated and will be on Governor Hub for approval.

Leadership and Management

Safeguarding.

Safeguarding continues to be a priority in school with record keeping being of a high standard. Teaching staff and DSL's attend pupil safeguarding meetings and contribute reports when required.

School Development Plan.

Please see the document for 2023-2024 attached to this report.

Pupil Premium.

The Pupil Premium Statement has been written and was published on the school website before 31st December 2023 in line with requirement of Department of Education. A new Pupil Premium Statement will be required to be published by 31st December 2024.

Pupil Premium Statement is on school website.

Attendance.

We have 2 pupils who continue on reduced timetables due to severe physical or mental health conditions. These pupils are in Barnaby class. They are supported through reduced timetables

to ensure the pupil can rest, receive the medical interventions they require and to ensure they can attend school by not becoming over tired and having to take longer periods of time off school.

Our current school attendance is 89.2%

School Improvement Partner

Gill Robinson has continued to work with SLT and subject leaders on preparation for an Ofsted inspection. This has provided staff with the skills and confidence to undertake deep dive conversations with inspectors.

Gill will continue to be the school SIP for next year and will be supporting Emma in her first year of headship.

In the 4 years Gill has been working with school staff she has supported staff in their leadership development, both in terms of leading their class and their subjects. Teaching staff have a greater knowledge of their roles as middle leaders. My thanks to Gill for all her hard work and support to all staff in school.

Please see report from our SIP in Governor Hub.

Self-Evaluation Form.

The School Evaluation Form has been revised and updated this term in readiness for an inspection.

SEF is on Governor Hub.

Health and Safety.

All Health and Safety compliance checks are up to date.

Our annual Health and Safety Audit conducted by the local authority took place in February 2024.

There have been no health and safety incidents reported in school.

Building work is taking place on college land. The construction company has kept in good contact with the school.

This is my final head teacher's report to Governors. It has been a privilege to have been the Head Teacher of Park Lane School. It truly is a special school, due to the pupils, staff, parents and families who all form part of the wonderful school community. Thank you to all for your support. I have taught in Park Lane for 30 years and people have asked me why I have never moved to another school-simple truth is I have never wanted too! Park Lane will always have a special place in my heart. Thank you.

I submit my final Head Teacher's Report to Governors

**Lorraine Warmer
Head Teacher
June 2024.**