

**Park Lane School
Macclesfield
2022/23**



Head Teacher Report to Governors.

June 2023

HEAD TEACHER'S REPORT TO GOVERNORS

June 2023

STAFFING AND PUPILS

Pupils.

There are currently 116 pupils on roll.

There are 5 pupils who will be leaving Park Lane School at the end of this academic year as they complete their education at school.

ENGAGEMENT WITH PARENTS, STAFF AND PARTNERS.

School Staffing.

New staff who have joined the Park Lane Team:

Annie Coate-Class teacher-Arighi class

Laura Pinkerton-Class Teacher-Mulberry class

Anna Quick-Teaching Assistant-Mulberry Class.

Sue Seaborne has informed me that she will be retiring at the end of this academic year.



Parents.

Annual reviews of pupil's EHCPs have been completed this term with Lorraine Warmer and Emma Shaw chairing these reviews with parents and other agencies.

Claire Noonan and Sarah Lewis from LDCAMHS have organised a parenting course to be held in school. This has been really well attended with a group of 10 parents attending weekly.

FOPLSS continue to be busy on behalf of the pupils in school. Thanks to monies raised through current and previous members of FOPLSS, as well as donations, the school hydrotherapy pool is continuing to be refurbished.

There was a very successful Hamper raffle held last term. This was generously supported by parents and families who donated fabulous raffle prizes. This term FOPLSS Committee are organising a Summer BBQ and Fair on the 14th July.

Thank you to parents and staff who make up the committee for their hard work.

Extra-Curricular Activities.

Our offer of extra-curricular activities has extended so that we have a club for pupils every lunchtime:

Monday: Sing and Sign (Led by SALT)

Tuesday: Choir. (Led by Nichola Mott)

Wednesday-Multi sports. (Macclesfield Town Football Club organised by Oliver Naylor)

Thursday-ICT club.(Led by Gareth French)

Friday-Primary Multi Sports Club (Macclesfield Town Football Club)

In addition we have the Breakfast Club which has a number of regular attenders and the after school film club for older pupils which runs weekly.

The school is now registered to offer the Duke of Edinburgh Award. This is the first time the school has offered this to our students and thanks goes to Oliver Naylor for leading this. This will be open to pupils in Year 9 and above.

Students & Volunteers

This term we are accommodating three ITE Edge Hill University students for a week, all are Primary based.

We have again accepted Trainee Teachers from Altius, this is led by Cheadle Hulme High School. The School-Centered Initial Teacher Training (SCITT) programs leads to QTS with a PGCE. The trainees undertake a day at school based in a classroom, with a briefing session around SEND. We have had six trainees so far with another seven next half term.

One of our volunteers has taken up the role of midday assistant, she will continue her afternoon of volunteering along with this.

We welcome work experience school placements over the next two months from Fallibroome Academy, New Mills School, Wilmslow High School and Tytherington.

This term we have had 2 groups of volunteers who have supported school by tidying, painting and improving outside play areas and the garden.

1 group of volunteers came from Astra Zeneca and painted fences in the play area near Silk Class.

1 group of volunteers came from Gatehouse Bank and worked in the garden area painting raised beds, weeded and cut the grass.

Both areas look great and the volunteers have created lovely spaces for the pupils.

Quality of Education.

Accreditation

The 2023 leavers have completed their qualifications and their portfolios have gone off to be externally moderated by ASDAN. They were internally moderated by the 6th Form teachers and the new moderation documents have been filled out over the course of the year, giving evidence of ongoing internal moderation.

The pupils who will be moving out of KS4 at the end of term are having their Transition Challenge and Towards Independence files moderated the first week in July. These are in the process of being completed and internally moderated at the moment. The pupils who are coming to the end of KS3 have their New Horizons files ready for moderation as well. These are going to external moderation in June.

Andree Barnard.

Preparing for Adulthood

After half term there will be four 6th Form students accessing community-based work experience placements as school has secured a new placement at Macclesfield library. This placement will involve a student stacking and sorting books and will run alongside the placements at a local pet shop, café and Coop store. As well as the external placements, there are also now five 6th Form students accessing internal work experience placements. Two are involved in janitorial duties, sweeping the hall floor, stacking chairs and putting tables away after lunches. Two are supported to manage and distribute bathroom supplies within the 6th Form and one student continues to access a work experience session in reception where she admits and greets visitors and has started using the radio to relay messages to classes.



Magda has transferred the skills she has learnt in school to a café in Macclesfield.

Supported Internships

There are no new supported interns this academic year.

Curriculum and Assessment

Assessment

Pupil progress meetings were completed last term. A summary of the meetings are as followed,
working well:

- Most classes have Evidence for Learning up and running well and utilise support staff as well as the teacher to record evidence.
- Most classes are baselined and have teacher judgements added for Spring term. Further support given to teachers to enable this to take place. (Some classes are working on this as their target/feedback before the next meeting in the summer term.)
- Annual reviews are going well and continue to be of a high standard, the targets set are being used as PLGS and recorded on Evidence for Learning in most classes.
- There was a wealth of quality evidence showing where a pupil started and their journeys to where they are now.
- All teachers were able to confidently articulate the progress students are making and they utilised terminology encouraged by Gill SIP to explain that they know where their pupils are at and where they are headed.

We are continually monitoring how Evidence for Learning is being used, giving support in the form of training to staff, and looking at next steps in our assessment journey. We have a concise action plan in place that details our journey so far and the vision going forward.

End of year pupil progress meetings will take place after half term. This will include looking at evidence for pupils from the start of the year and considering progress overall in relation to the targets set.

End of year analysis will take place and be reported in the Autumn term to governors.

Curriculum

Continually reviewing and highlighting our curriculum to all stakeholders has ensured that everyone is united, and a shared vision is held by all. Most recently in staff meetings (Teachers and Teaching Assistants) we raised the profile of our curriculum again, we have clearly shared the model and worked with staff so they can gain a deeper understanding of Park Lane's vision, through to the impact our curriculum has on our students.

Subject leadership roles have been reviewed due to new teachers starting at Park Lane. See subject leadership below. A member of the SLT takes the lead role within the Value groups. Our two ECTs do not lead a subject, however they are joining the Values groups to gain a deeper understanding of the curriculum and an insight into how Schemes of Work are planned and evaluated.

| Teacher | Subject Leadership |
|-----------------|---|
| Beth Atherton | Community-Careers/PFA- Community Inclusion & Employment |
| Andree Barnard | English |
| Kieran Cook | Individuality-Careers/PFA- Independent Living & Health |
| Jackie French | Maths |
| Nichola Mott | Creativity-Music |
| Claire Noonan | Behaviour |
| Oliver Naylor | Individuality-PE |
| Laura Rashleigh | Creativity-Art |
| Emma Shaw | Individuality-Languages |
| Simon Thomson | Challenge-Science |
| Katy Wadsworth | Individuality-PSHE |
| Laura Gavin | Community-RE |
| Jenny Neill | Challenge-D&T |
| Laura Pinkerton | Community-Humanities |
| Annie Coates | Challenge-ICT |
| Letitia Burns | Creativity |
| Emma Lewis | Individuality |

Our Schemes of Work now include more sensory based activities to broaden and further personalise the curriculum for non-subject specific learners. Feedback from teachers so far about this addition to the Schemes has been very positive.

Emma Shaw



Converting pounds and pence-Kyle.

Lesson observations.

Formal lesson observations will take place after half term and will be focused on observations linked to teacher's appraisal targets.

Community Engagement

Our pupils have been making excellent use of their local community. As the school now has 2 minibuses pupils can get out on educational visits more frequently. Some classes have used the local facilities of Macclesfield, such as the parks or supermarkets while some have ventured further to Lyme Park and Childrens Adventure Farm Trust.



Bollin Class-Community visit.



Silk class visiting Children's Adventure Farm Trust.



Bushcraft at Kings School.

Continuing Professional Development

Staff attended the second of three twilight sessions in March and SCiES came in to deliver the basic awareness safeguarding training. This is updated every three years and the majority of staff, including office staff, midday assistants and the site manager attended the session.

Staff who were unable to attend this training, attended a mop up session on the INSET day in May. There was also wet pool safety update training on the INSET day as well as manual handling training, looking at the practical aspects of hoisting and moving pupils. This was led by school's manual handling team. Some newer staff also accessed an introduction to

Signalong led by school's Signalong Tutors and all staff had access to IT support from members of the SLT, to log on to BlueSky and Policy Viewer.

In March, three teachers successfully passed the Cheshire minibus driver's assessments and there are two teaching assistants who have also expressed an interest in taking the assessment.

A group of newer staff have been working with our Signalong tutors for the passed term and have all been successful in completing the foundation level course.

Staff continue to be encouraged to log all their CPD on BlueSky where they are asked to record immediate and long-term impacts of their training.

A summary of all training accessed so far by staff this academic year is available.

Andree Barnard.

Communication / Signalong

Gareth French our newest Signalong Tutor for Park Lane has worked hard presenting evidence of our commitment and continual improvement in providing a signing inclusive environment to Signalong. We have now been awarded Signalong Gold status.

We are holding a Signlong workshop on the 8th June for parents and governors to attend. The uptake has been great compared to previous years; we have 16 attendees so far.

The Communication Representatives from each class met with our SIP to share the work which they have been carrying out in the school. It was a very positive meeting that staff found really useful.

'The group shared the understanding that the children attending in Park Lane School preferred communication methods include the use of body language, Intensive Interaction, facial expression, eye-pointing, objects of reference to signal events or indicate choices, communication aids, photographs, pictures and symbols, print, signing, sounds and the spoken word. They had half a day each half term to prepare resources although many of them carried this out in their own time. The group were highly enthusiastic, skilled and motivated and their knowledge with regard to the Total Communication philosophy in the school was excellent.' Gill Robinson



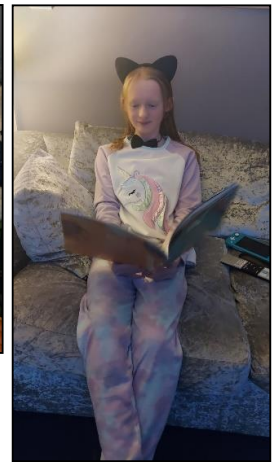
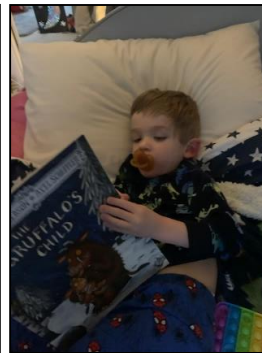
Emma Shaw

Educational Residential Visits.

There are no residential visits planned for this term.

Personal Development.

At the beginning of March pupils celebrated World Book Day. Pupils had been set a reading challenge to take part in over half term. It involved sharing books and stories in different places and with different people and pets. Parents were asked to send in photos to show how their child or young person had participated. Lots of lovely photos were sent in and Lorraine judged them, deciding on a winner for Upper and Lower School. Each winner was presented with a book token. On World Book Day itself, pupils came to school dressed as their favourite book character and participated in reading activities throughout the day. The upper school had a World Book Day assembly to end the day.



Pupils and staff enjoyed participating in Red Nose Day activities in March, dressing in red, donating money and having fun in assembly with a class bake off competition. Each class produced cakes which were judged by Lorraine and winners of the best taste, best smell, most professional and funniest cakes were presented with certificates.



School marked the King's Coronation with a special celebration dinner and staff planned a variety of lovely activities as well. The celebration dinner consisted of party boxes with a choice of sandwiches, sausage rolls or mini fish and chips in them. The hall and classrooms were decorated in red, white and blue and pupils came to school dressed in these colours. Some classes participated in finding out more about the Coronation through acting out their own ceremony, whilst others played Coronation themed games.



Classes were invited to create a table decoration for a competition run by the town council, with the winner being selected to be used in the town's party lunch. As always, classes participated enthusiastically, and the entries were judged blind with the winning piece, created by 6th Form One, being taken to the Town Hall. The Park Lane School entry won and the Mayor of Macclesfield came into school to present the prizes to the winning class. They received two go carts and gift vouchers for a local toy shop.



Katy with some talented teaching assistants, has been running hairdressing desensitisation sessions over the last few weeks and they have been a huge success. Parents nominated their children for the sessions because they were having difficulties in having their hair cut, washed and in some cases brushed. Some pupils graduated from the sessions after only a couple of weeks, having successfully had a haircut. They were awarded certificates and Katy made them a social story and a hairdressing passport. It has been incredible to see some very nervous pupils embracing having their hair washed and even cut after only a few sessions.



Andree Barnard.

Student Council.

The student Council have continued to meet and are working hard for school. They presented to the secondary department in a recent assembly, sharing the work they were doing to tidy the garden and play area.

They have also been involved in interviewing a candidate for a teaching post.

On Monday 22nd May 2023 they met with the Mayor of Macclesfield and gave him a tour of the school. They along with 6th Form pupils accepted vouchers and 2 scooters as a prize for a Coronation Competition.

Behaviour and Attitudes.

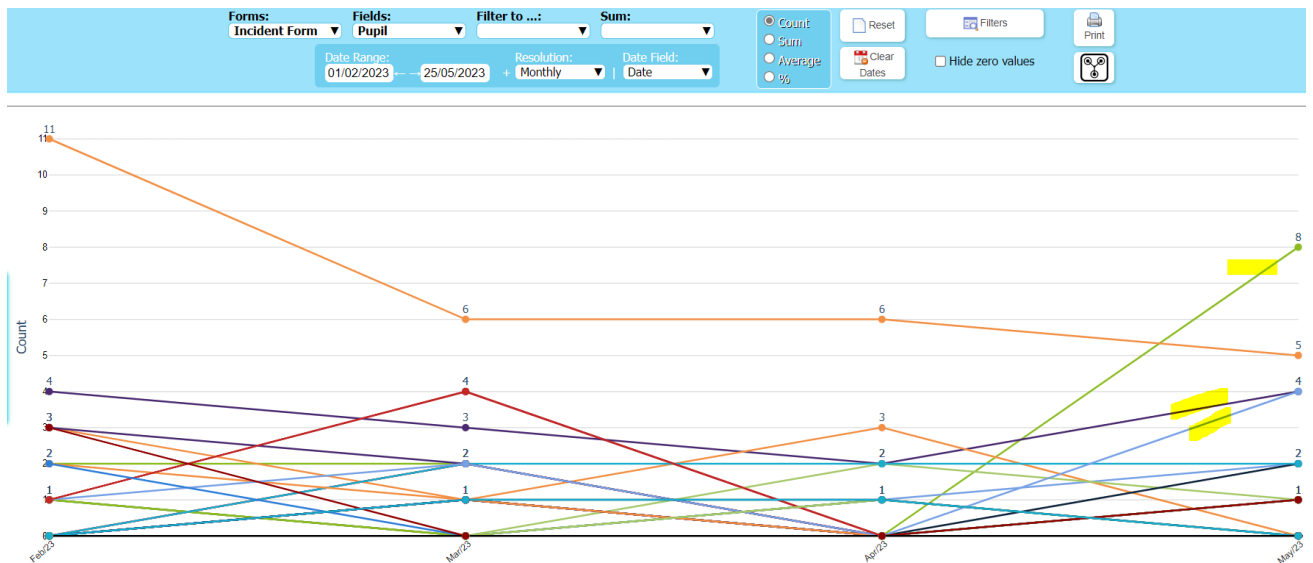
For our sub-committee meeting this term we followed up the behaviour review meeting in Mulberry. Claire and Jo led the meeting with the TAs and teacher in attendance. We reviewed one Positive Behaviour Plan going through it point by point to discuss whether it was all still relevant and if not, what has been changed. The discussions were very purposeful and for the new staff in class, very important. The new staff did not feel they knew the student well enough yet to make changes themselves but found the discussions around what the behaviours may mean very useful.

Claire Noonan has almost completed her BILD behaviour course and was able to use some of the skills and knowledge learned to apply to the reviewing and updating of the behaviour plan. She has conducted an in-depth analysis on a pupil in her class as part of the course work and will move onto doing the same level of analysis around 10 key pupils across school as the information gathered was extremely useful and insightful. Claire is leading a Twilight training session on behaviour in June in which she will discuss and present this information and go back to basics for all staff. She has also been doing a lot of work on ensuring classes are using the “monitored behaviours” section on IRIS correctly and taking the evidence to inform practice based on their findings.

We analysed the IRIS data since the last sub-committee meeting as always and discovered that whilst most levels of incident forms were decreasing over the course of the term as they usually do, there are a couple of concerns due to increase. I have highlighted the three pupils who stood out to us, one of whom is in 6th form and is already accessing various interventions to assist with their emotional regulation. There are regular blips in incident levels for this pupil which often indicate increased anxiety due to circumstances outside of school. SLT also provide a lot of input for this pupil so he is managed well.

The other two increases in incidents are in the same KS3 class, Claire and I were able to delve into the incident forms in more detail and the trend is around transitioning to different areas of school or changing classrooms for streamed lessons. Claire will work with the class team on implementing strategies to help them deal with this and decrease anxieties for the pupils.

There is one clear significant decrease in incidents which is very heartening as a lot of work has gone into this pupil and the data is showing that this is paying off. Staff are working very hard to ensure that this pupil is accessing as much learning as possible whilst remaining calm and happy.



Mental Health Lead

I am continuing to work through the Senior Mental Health Lead course which I am finding very interesting and parts of it are particularly useful and pertinent for our school. The current task is to produce an intent statement for our setting to go alongside the Mental Health policy we already have in place.

I have attended two county network meetings led by the Wellbeing for Education Coordinator, Lisa Carden-Doorey and one in depth one to one meeting in which she delved into where we are at as a school in regards to supporting mental health and wellbeing. The evaluation of our practice was very robust and an action plan was produced which I am working through.

Initial priorities to strengthen the whole school approach include:

- Develop leadership confidence to implement an effective whole school approach
How: Complete SMHL training and develop an action plan bespoke to your settings needs. **In Progress**
- Measure and monitor how the school underpins the whole school approach with trauma informed practice
How: Complete the Trauma Informed Checklist to establish a base line and ascertain specific targets to work towards. This is the Trauma informed Schools [checklist for schools who have not yet completed training](#) and I will email you the more in depth one with RAG criteria for your consideration.
- Asset mapping to identify local provision and gaps which school could look at self-funding or self-commissioning
How: [Use the thrive service directory](#) to identify services specific to your locality and pupil needs. Map your school offer to thrive to promote a joined up and seamless approach.
 - Strengthen whole school process and procedures
How: Refine pupil passport using [example provided](#) and current versions school are using. Develop a visual flow chart to demonstrate accountability at each level of support. [Consider the example provided.](#)
 - Capture a baseline of whole school population (pupil and staff) wellbeing
How: Select appropriate survey tool from links provided, upload survey to google forms, when sharing anonymised surveys remember to share links to services who

can help alongside. ([staff wellbeing survey](#), [pupil wellbeing survey](#) but you could also use your My Happy Minds Surveys to avoid duplications)

· Capture parent voice in terms of school / parental engagement

How: Upload parental survey to google forms and go! (Attached to email)

Longer term

· Embed trauma recovery principles

How: work towards the measurable outcomes of the [Trauma and Mental health informed schools award](#).

I am working closely with TAs Bev Cairney and Wendy MacFadden who deliver ELSA across school. Bev has attended a Trauma workshop and shared the relevant information across school. I attended an evening Trauma response course delivered by Chester University and found that the most useful parts for our setting were knowing the agencies available to us and our students. Much of it was aimed at mainstream which is often the case so we pick out what is useful for our setting.

I am booked to attend Emotion Coaching training in June and I currently work with one KS4 pupil on emotional regulation. This has been successful so far and incidents of him reaching crisis have reduced.

I will also be attending the SMHL conference in July.

After a 2 day PSHCE training course on Safer Streets I coordinated a county PSHCE support group and we have a WhatsApp group on which we share information and support for each other. This has been really useful as it includes staff from a wide variety of settings.

As part of the mental health support for pupils, staff and parents we have been trialling the MyHappyMind scheme. We discussed the use of this in the Personal Development sub committee, it has been used very successfully in upper school. The trial is coming to an end but we would like to continue using the scheme, I have been working on making it more accessible for lower school based on feedback from teachers. This has involved adjusting learning objectives and end points and editing schemes of work as well as Evidence for Learning in order to make the assessment tool fit in with the teaching. Autumn's schemes of work will reflect these changes.

I have also applied for Bronze level accreditation for our work with MyHappyMind we will hear if we have been successful before the end of the school year.



Pupils with MyHappyMind certificates.
Katy Wadsworth.

Leadership and Management

Safeguarding.

Staff undertook their basic awareness Level 1 training in Safeguarding. This was delivered by the SCiES Team. This training is always extremely well delivered and relevant. Those staff who could not attend have been booked onto online training also delivered by SCiES. The Head Teacher has completed her Safer Recruitment training. There were two new requirements for staff to complete. The school does follow safer recruitment procedures.

School Development Plan.

Please see document attached to this report.

Pupil Premium.

Please see Pupil Premium Statement on Governor Hub.

Attendance.

We currently have 5 pupils on reduced timetables due to severe physical or mental health conditions. Most of these pupils are in Barnaby class. They are supported through reduced timetables to ensure the pupil can rest, receive the medical interventions they require and to ensure they can attend school by not becoming over tired and having to take longer periods of time off school.

The majority of pupils on part time timetables have increased their time in school which is good.

Park Lane School does work with the Cheshire East Attendance and Out of School Team and the Head Teacher met with the school attendance officer on the 18th of May .

Our current school attendance is 91.9% over the school year so far.

School Improvement Partner

Gill Robinson, our School Improvement Partner visited school for the day on the 27th of February. The focus of the day was continuing to prepare for the next school inspection. During the day Gill met with different staff including Communication Reps from classes, Safeguarding Leads and Assessment leads. Gill worked with these staff by asking the in depth questions that Ofsted Inspectors could ask and suggesting appropriate ways to answer.

Please see report from our SIP in Governor Hub.

Self-Evaluation Form.

The School Evaluation Form has been revised and updated this term.

This will be kept under review in readiness for the next inspection.

SEF is on Governor Hub.

Appraisals

All mid term appraisal reviews have been completed for teaching staff.

Teaching Assistants will begin their Professional Development reviews in July.

Health and Safety.

During the Easter holidays James Howard organised for the corridors from Reception to the end of the corridor to be repainted. Further decorating will be completed in the summer holidays.

All statutory checks are being completed including fire extinguishers, security systems and the lift in the new building.

New outdoor gym equipment and play equipment has been installed at the back of the new building. This has proved really popular and has provided older pupils with some appropriate outside keep fit equipment.

I submit my Head Teacher's Report to Governors

**Lorraine Warmer
Head Teacher
June 2023.**